

May 2025

Voting Assistance Officer To Do List

Throughout the 2025 Election Year, the Federal Voting Assistance Program will share a monthly to-do list with all Voting Assistance Officers. Please refer back to this list every month to ensure that you are maximizing your capability to assist your customers.



Federal Voting Assistance Program | vote@fvap.gov | phone 800.438.VOTE | fax 800.368.VOTE

- **VAO of the Quarter:** Has your voting program shined this quarter? Reach out to your SVAO and find out how to get nominated for VAO of the Quarter Recognition. 1 Jul 2024 is the last day to submit nominees to your branch of service Service Voting Action Officer (SVAO) to compete for the VAO of the Quarter.
<https://www.fvap.gov/vao/vao-of-the-quarter>
- **FVAP Account:** Do you have a FVAP account? To sign up for FVAP new releases, visit FVAP.gov or email us at vote@fvap.gov
- **Upcoming Election Dates:** Visit the following link to see upcoming election dates and deadlines:
<https://www.fvap.gov/guide/upcoming-elections>
- Visit the FVAP's website at www.fvap.gov often for up-to-date information and materials.
- **To help you perform your duties as a VAO,** we provide online training for VAOs and Installation Voting Assistance Officers (IVAO), per DoDI 1000.04 visit to complete training <https://www.fvap.gov/vao/training>
- **Voting Emphasis Weeks:** Each federal election year (even-numbered years), we, FVAP, work with the Military Services and overseas citizens groups to conduct Voting Emphasis Weeks to inform absentee voters of their right to vote and help ensure they are aware of the steps they need to follow. View your voting action plan and/or visit <https://www.fvap.gov/vao/voting-weeks> to know the names/dates of upcoming Voting Emphasis Weeks
- **Outreach Materials:** To assist your Service members, their families and overseas citizens, FVAP has created materials to cover many topics related to absentee voting. These tools are available for you to download, print and share as you see fit, find them at <https://www.fvap.gov/info/outreach>
- **To locate the/your contact information for an Installation Voter Assistance Office** near you visit <https://www.fvap.gov/info/contact/iva-offices>
- **Want to contact the Federal Voting Assistance Program (FVAP)?** Contact FVAP by email, phone, mail and media, Visit the following link: <https://www.fvap.gov/info/contact> for our contact information.
- **FVAP Social Media Platforms:** Follow us and share your voting assistance activities and photos via:



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